



REALM INSTRUCTIONS:

**PLEDGE
ONLINE**

Because of GOD



SHALLOWFORD PRESBYTERIAN CHURCH

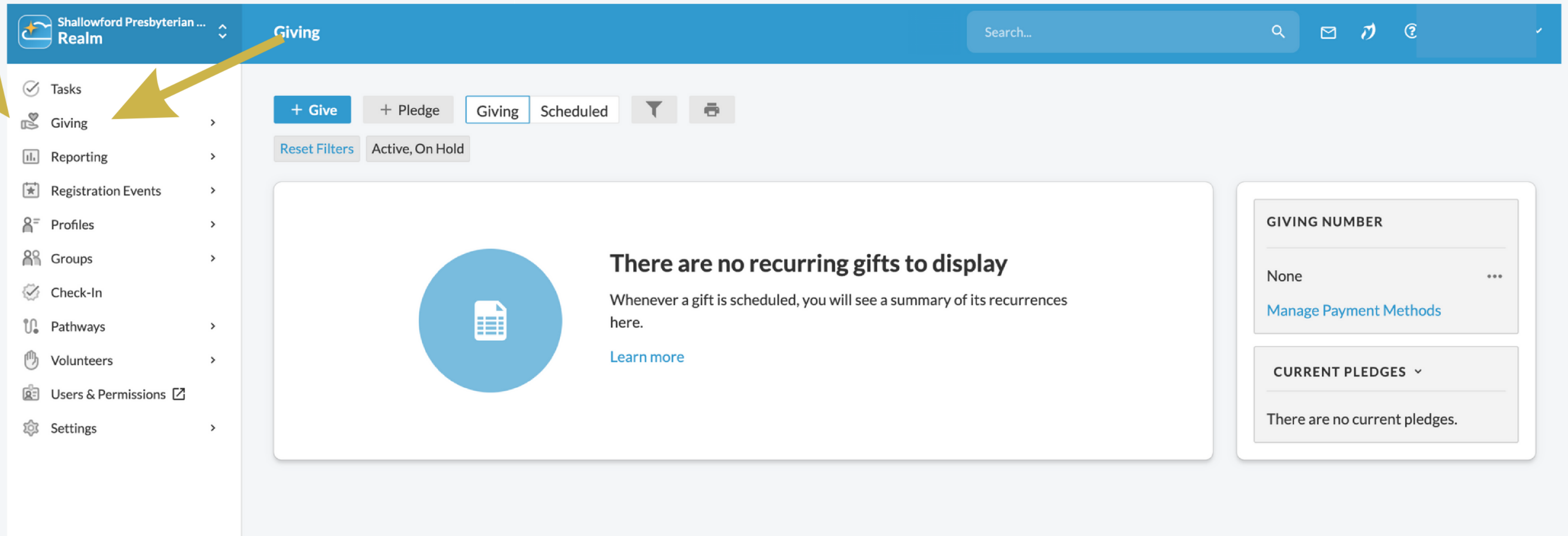
STEP 1: LOG INTO YOUR REALM ACCOUNT



Powered by  realm

Please use the yellow arrows as a guide.

STEP 2: CLICK “GIVING” ON THE LEFT MENU



The screenshot displays the 'Giving' management interface for Shallowford Presbyterian Church. The left sidebar menu includes options like Tasks, Giving, Reporting, Registration Events, Profiles, Groups, Check-In, Pathways, Volunteers, Users & Permissions, and Settings. The 'Giving' option is highlighted with a yellow arrow. The main content area shows a message: 'There are no recurring gifts to display' with a yellow arrow pointing to the 'Giving' tab. The right sidebar shows sections for 'GIVING NUMBER' and 'CURRENT PLEDGES'.

Shallowford Presbyterian ... Realm Giving

Search...

+ Give + Pledge Giving Scheduled

Reset Filters Active, On Hold

There are no recurring gifts to display

Whenever a gift is scheduled, you will see a summary of its recurrences here.

[Learn more](#)

GIVING NUMBER

None ...

[Manage Payment Methods](#)

CURRENT PLEDGES ▾

There are no current pledges.

Please use the yellow arrows as a guide.

STEP 3: CLICK “+PLEDGE”

The screenshot shows the 'Giving' section of the Shallowford Presbyterian Church's online giving system. The interface includes a top navigation bar with the church's name, a search bar, and user information for Rebecca. A left sidebar lists various church-related functions. The main content area displays the 'Giving' tab, which is highlighted by a yellow arrow. Another yellow arrow points to the '+ Pledge' button, which is located next to the '+ Give' button. Below these buttons, a message states: 'There are no recurring gifts to display. Whenever a gift is scheduled, you will see a summary of its recurrences here. Learn more'. On the right side, there are two summary boxes: 'GIVING NUMBER' showing 'None' with a 'Manage Payment Methods' link, and 'CURRENT PLEDGES' showing 'There are no current pledges.'

Shallowford Presbyterian ...
Realm

Giving

Search...

Rebecca

Tasks

Giving

Reporting

Registration Events

Profiles

Groups

Check-In

Pathways

Volunteers

Users & Permissions

Settings

+ Give + Pledge Giving Scheduled

Reset Filter Active, On Hold

There are no recurring gifts to display

Whenever a gift is scheduled, you will see a summary of its recurrences here.

[Learn more](#)

GIVING NUMBER

None

[Manage Payment Methods](#)

CURRENT PLEDGES

There are no current pledges.

Please use the yellow arrows as a guide.

STEP 3: SELECT THE 2023 PLEDGE DATES

Which campaign would you like to pledge to?




Pledges

Jan 1, 2023 - Dec 31, 2023

Pledges

Jan 1, 2022 - Dec 31, 2022

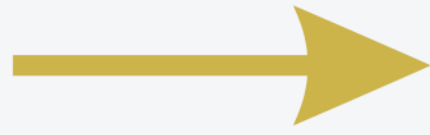
Cancel



Please use the yellow arrows as a guide.

STEP 5: ENTER PLEDGE AMOUNT & SELECT YOUR PERSONAL PREFERENCES

Note: This pledge is set to be paid once a month. You may also select "AS CAN."



Pledges

Shallowford Presbyterian Church

How much would you like to pledge?

Amount
\$500.00

AS CAN

SET A SCHEDULE

ONCE A WEEK

EVERY 2 WEEKS

ONCE A MONTH

TWICE A MONTH

EVERY 3 MONTHS

ANNUALLY

Start Date
1/1/2023

End Date
12/31/2023

SUMMARY	\$500.00 once a month	\$6,000.00 total pledge
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Cancel

Save Pledge



Please use the yellow arrows as a guide.

STEP 6: CLICK "SAVE PLEDGE"

Pledges

Shallowford Presbyterian Church

How much would you like to pledge?

Amount

\$500.00

AS CAN

SET A SCHEDULE

ONCE A
WEEK

EVERY 2
WEEKS

ONCE A
MONTH

TWICE A
MONTH

EVERY 3
MONTHS

ANNUALLY

Start Date

1/1/2023

End Date

12/31/2023

SUMMARY

\$500.00
once a month

\$6,000.00
total pledge

Cancel

Save Pledge

Please use the yellow arrows as a guide.



THANK YOU FOR SUBMITTING YOUR PLEDGE!

Thank you for adding your pledge of \$500.00

Frequency: once a month from Jan 1 - Dec 31, 2023

Total Pledge: \$6,000.00

You will receive an email confirmation for this pledge.

Finish



Before you go...



Add an online gift to fulfill this pledge.

Note: This step is optional. If you do not wish to set up payment, select **"Finish."** Thank you! A staff member will reach out at the beginning of the year to help you set up payment.

Note: If you wish to set up payment, please continue.

Please use the yellow arrows as a guide.

STEP 7: SELECT THE BOX THAT READS: “BEFORE YOU GO... ADD AN ONLINE GIFT TO FULFILL THIS PLEDGE.”

Thank you for adding your pledge of \$500.00

Frequency: once a month from Jan 1 - Dec 31, 2023

Total Pledge: \$6,000.00

You will receive an email confirmation for this pledge.

Finish

Before you go...



Add an online gift to fulfill this pledge.

Please use the yellow arrows as a guide.

STEP 8: CONFIRM YOUR PLEDGE INFORMATION IS CORRECT. SELECT, “CONTINUE.”

How much would you like to give?

Amount **\$500.00** Fund Pledges

Memo

+ Another Fund

GIVE ONCE GIVE MULTIPLE TIMES

EVERY MONTH TWICE A MONTH EVERY 3 MONTHS

Start date 1/1/2023

Stop giving after Date End date 12/31/2023

i This will complete your pledge to Pledges within 01/01/2023 - 12/31/2023

SUMMARY	\$500.00 every month	12 gifts scheduled	\$6,000.00 in total gifts
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Cancel Continue

Please use the yellow arrows as a guide.

STEP 9: SELECT YOUR PREFERRED PAYMENT METHOD:

How would you like to give

CREDIT OR DEBIT

BANK ACCOUNT

Account Number

Name On Card

Name On Card is required

Expiration Month

Expiration Year

CVV

Billing Address 1

Billing Address 2

Billing Address 1 is required

Billing City

Billing State

Billing Postal Code

Billing City is required

Billing State is required

Billing Postal Code is required

SUMMARY	\$500.00 every month	12 gifts scheduled	\$6,000.00 in total gifts
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Back

Cancel

Give \$500.00

OR

How would you like to give

CREDIT OR DEBIT

BANK ACCOUNT

Routing Number

Account Number

Billing Name

Name On Card is required

Billing Address 1

Billing Address 2

Billing Address 1 is required

Billing City

Billing State

Billing Postal Code

Billing City is required

Billing State is required

Billing Postal Code is required

SUMMARY	\$500.00 every month	12 gifts scheduled	\$6,000.00 in total gifts
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Back

Cancel

Give \$500.00

Please use the yellow arrows as a guide.

STEP 10: ENTER CREDIT CARD INFO OR BANKING INFO:

How would you like to give,

CREDIT OR DEBIT

BANK ACCOUNT

Account Number

Name On Card

Name On Card is required

Expiration Month

Expiration Year

Billing Address 1

Billing Address 2

Billing Address 1 is required

Billing City

Billing State

Billing Postal Code

Billing City is required

Billing State is required

Billing Postal Code is required

SUMMARY

\$500.00
every month

12
gifts scheduled

\$6,000.00
in total gifts

Back

Cancel

Give \$500.00

OR

How would you like to give,

CREDIT OR DEBIT

BANK ACCOUNT

Routing Number

Account Number

Billing Name

Name On Card is required

Billing Address 1

Billing Address 2

Billing Address 1 is required

Billing City

Billing State

Billing Postal Code

Billing City is required

Billing State is required

Billing Postal Code is required

SUMMARY

\$500.00
every month

12
gifts scheduled

\$6,000.00
in total gifts

Back

Cancel


Give \$500.00

Please use the yellow arrows as a guide.

FINAL STEP: CLICK "GIVE \$XXXX" - THANK YOU!

How would you like to give,

☒ CREDIT OR DEBIT ☐ BANK ACCOUNT

Account Number 

Name On Card

Name On Card is required

Expiration Month Expiration Year CVV

Billing Address 1 Billing Address 2

Billing Address 1 is required

Billing City Billing State Billing Postal Code

Billing City is required Billing State is required Billing Postal Code is required



SUMMARY	\$500.00 every month	12 gifts scheduled	\$6,000.00 in total gifts
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[Back](#) [Cancel](#) [Give \\$500.00](#)

OR

How would you like to give,

☐ CREDIT OR DEBIT ☒ BANK ACCOUNT

Routing Number  Account Number 

Billing Name

Name On Card is required

Billing Address 1 Billing Address 2

Billing Address 1 is required

Billing City Billing State Billing Postal Code

Billing City is required Billing State is required Billing Postal Code is required

SUMMARY	\$500.00 every month	12 gifts scheduled	\$6,000.00 in total gifts
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[Back](#) [Cancel](#) [Give \\$500.00](#)

Please use the yellow arrows as a guide.





**THANK YOU FOR
SUBMITTING YOUR
2023 PLEDGE!**

Because of GOD



SHALLOWFORD PRESBYTERIAN CHURCH